



CONSTITUTION

Introduced in
NOVEMBER 2002

Last amendment in September 2016

Founded by Roy Desborough in 1962

1. Name

The name of the organisation is the Škoda Owners' Club GB, hereafter referred to as the "Club".

2. Aims and Objects

- 2.1. Provide opportunities for members to participate in annual programmes of activities.
- 2.2. Supporting local sections in providing a programme of activity for members at a regional level.
- 2.3. Publicising the activities of the Club and members through a quarterly magazine, the Club's website and social media.
- 2.4. Providing technical support, information and advice.
- 2.5. Developing and maintaining an international dimension to member's activities.
- 2.6. Developing a high level of cooperation with ŠKODA UK and local Škoda dealerships where possible.

3. Membership

- 3.1. The Škoda Owners' Club GB is open to all people in agreement with the aims of the organisation. Members are required to pay an annual membership fee and any other fee as determined at a General Meeting.
- 3.2. Such fees entitle two family members or partners who live at the same address to membership of the Škoda Owners' Club GB.
- 3.3. Members are entitled to attend and vote at all Annual and Special General Meetings.
- 3.4. Members are entitled to participate in the activities of local sections and to pay any local membership fees.

4. Local Sections

- 4.1. Members wishing to set-up a local section must have the approval of the National Committee of the Škoda Owners Club GB and manage the section according to the guidelines provided by the National Committee.
- 4.2. Membership of a local section is open solely to members of the Škoda Owners Club GB.
- 4.3. Where funds are managed at a local level, a Section Treasurer shall be appointed to manage funds.

5. Officers and Committee

- 5.1. The business of the Škoda Owners Club GB is conducted by a National Committee elected each year at the Annual General Meeting.

- 5.2. The National Committee normally comprises four members who have the power to co-opt members to ex-officio posts in the best interests of the Club and to previously agreed procedures. Any changes during the course of a year to the Committee structure or functions and to other officials will be ratified at the following AGM.
- 5.3. A member is eligible for election to the National Committee after one year's membership.
- 5.4. The National Committee aims to meet four times a year.
- 5.5. National Committee and ex-officio Members may claim for previously agreed expenses in exercising their duties.

6. Finance

- 6.1. The funds of the Škoda Owners' Club GB are obtained through members' subscriptions and any other fundraising activities that the Committee deems necessary.
- 6.2. The funds are lodged in a bank account approved by the Committee. There are at least two signatories to the account. Signatories approved by the National Committee must not be related or reside at the same address. Online payments must be approved by two Committee members and records kept for inspection.
- 6.3. The financial year ends in the month prior to an AGM. The Treasurer is responsible for managing the financial affairs of the Škoda Owners' Club GB, according to accepted good practice for voluntary groups.
- 6.4. An annual statement of accounts must be presented to the AGM. Accounts must be examined annually by a suitably qualified third party.

7. General Meetings

- 7.1. The Annual General Meeting is normally held at such time, date and venue as determined by the Committee. In the event that an AGM is deferred, the interval between one AGM and the next should not exceed 15 months.
- 7.2. An Annual General Meeting is deemed to be quorate if the number of National Committee members is exceeded by the other members present.
- 7.3. The AGM always includes the following business:
 - Minutes of the previous AGM
 - Consideration of Annual Reports prepared by Committee members and other Officers
 - Consideration of the annual examined accounts
 - Election of officers and committee members

- 7.4. A paper ballot can be used for the election of Officers and Committee members if deemed necessary. All other decisions are determined by a show of hands and a majority vote will decide the outcome.
- 7.5. The Committee may, at any time call a Special General Meeting for the purpose of altering the Constitution or any other urgent business. Members of the Škoda Owners' Club GB may do the same, providing 12 members of those eligible to vote request in writing.

8. Amendments to the Constitution

- 8.1. Amendments to the Constitution may be considered at the AGM or a Special General Meeting called for the purpose. Any alteration requires the approval from a two-thirds majority of those attending and eligible to vote.

9. Complaints & Grievances

- 9.1. Any complaints of grievances about the running or organisation of the Club shall be made in writing to the serving national Secretary.

10. Dissolution

- 10.1. The Škoda Owners' Club GB may be dissolved at any time by a resolution passed by a two-thirds majority of those present and voting at a SGM called for the purpose, of which at least 21 days notice shall have been sent to all members.
- 10.2. Such resolution shall give instructions as to the disposal of any assets and funds held in the name of Škoda Owners' Club GB. Such property, after meeting any liabilities and the return of any unspent grants from fund holders, will be transferred to any voluntary organisation with similar objects to the Škoda Owners' Club GB.
- 10.3. In the event that a local section is dissolved by its members, a special meeting called for that purpose will determine the distribution of assets held by that section.